

## LESSON & BARN REMINDERS AND POLICIES

**Barn Hours: 8:00am to 8:00pm M-F, 8:00-6:00pm S-S**

### Timing

We recommend that everyone arrive 20-30 minutes early for your lesson to ensure ample time to catch your horse, groom, and tack up. If your child is unable to do this on their own, someone will be there to assist (and teach!). After lessons, leave ample time to groom or bathe your horse, clean tack, and put everything away properly. We believe horsemanship on the ground is just as important as time in the saddle!

### Riding

If you have your own horse or are leasing, you can ride anytime during regular barn hours. During lessons, we ask that the lesson has the right of way. There is **NO JUMPING** outside of a lesson. If there is an open field, you may only ride in the field **after asking permission** from one of the instructors. This is for your safety!

### Scheduling & Cancellation

We offer group lessons Monday-Thursday afternoons and Saturdays. Private lessons may be scheduled most days based on instructors' availability. Planning lessons and assigning horses requires a great deal of planning ahead from the instructors. If you are unable to attend the lesson, please give your instructor at least 12 hours' notice. Cancellation within 12 hours may result in getting charged for your lesson! Notice via text or email is the best way to communicate, as we may not always have a pen available when you call!

Diana: 859-221-3302 or [olivehillsporthorses@gmail.com](mailto:olivehillsporthorses@gmail.com)

Tonya: 859-576-7509

Molly: 331-223-5589 or [mschlagel15@gmail.com](mailto:mschlagel15@gmail.com)

**Weather Cancellations:** If the high for the day is 20 degrees or below, lessons will be cancelled! If you are unsure, check with your instructor!

### Dogs

We love dogs and welcome people bringing their well-behaved dogs to the barn. **Dogs are not allowed in the fields with the horses or in the arena.** We reserve the right to revoke this privilege if your dog does not play well with others or does not behave appropriately.



### Payment

You can pay per lesson or be billed at the end of the month. If you chose to be billed, please fill out the appropriate forms in the office. Checks are written out to **Diana Conlon**. If you are paying for more than one lesson, **PLEASE** write the lesson dates on your check (or make a note somewhere). This will ensure proper book-keeping!

### **Tack and equipment**

You may use your own saddle in a lesson or use one of ours. All our school horses have their own bridle and martingale (if needed). We ask that all tack that is used is cleaned and put away neatly after each use. If your horse has a blanket on, please hang it up while you ride and make sure you put the same one back on the horse unless told otherwise. Please put saddle pads away properly!! Fold them neatly or hang on the drying rack.

*If there are any special instructions that go with your horse, they will be noted on the white board in the tack room. You can also find a list of lesson horses and their descriptions on the website!*

**Boarders:** You are expected to have your own tack for your horses, and keep it in your tack trunk when not in use. If you borrow OHS tack, you must clean and return it promptly! If you wish to have anything washed, please make sure it is labeled with your name and put it in the laundry basket in the laundry room. OHS Staff will wash/dry and return to you.

### **General lesson policies**

- \*Helmets must be worn at all times.
- \*Mounting and dismounting must be done from the mounting blocks only.
- \*Clean up after yourself and your horse! Instructors may cut down on riding time to ensure clean-up is done properly if this proves to be an issue!
- \*Do not pass another horse under the cross-ties.
- \*If you have questions, ASK!! Tack fit, horse care, etc!!
- \*If you leave personal items at the barn after you leave, they will be confiscated!
- \*DO NOT take grain into a field to catch a horse without permission! This can be dangerous!!